

# OCCUPATIONAL HEALTH & SAFETY Policy

## MELBOURNE MARKET AUTHORITY IS COMMITTED TO OCCUPATIONAL HEALTH AND SAFETY (OHS)

Melbourne Market Authority (MMA) is committed to a safety culture and practices that provide for a physical & psychologically healthy and safe working environment. The health and safety of all those who work for the MMA (including all employees and contractors) and that of tenants, licensees and visitors is of paramount importance to the MMA.

The MMA will establish and continually review safe and healthy work practices and activities through careful planning and consultation. These practices will be designed to deal with all elements of work including:

- How the work is done (systems);
- Where the work is done (workplace);
- What is used in the work (equipment and substances);
- The people doing the work (information, training, instruction; and supervision); and
- Facilities for the welfare of those doing the work.

A key to OHS management is the making of informed decisions and the involvement of all in ensuring the effective implementation of OHS policies, programs and activities. To that end, the MMA is committed to provide and implement processes for the effective identification and reporting of hazards and incidents, and consultation with employees, their contractors, tenants and licensees. Employees and others working at the MMA are instructed, trained and supervised to ensure safe work practices are understood and followed.

### EVERYONE INVOLVED WITH THE MMA AND AT MMA WORKPLACES HAS A RESPONSIBILITY FOR OHS

Every person who is involved in work being done can influence the health and safety of themselves and others. For this reason, everyone involved with the MMA and at the MMA workplaces has a responsibility to take reasonable care and support the MMA in ensuring a healthy and safe environment. The following briefly describes these OHS responsibilities at the MMA:

- Board, CEO and Executive Team – understand the hazards and risks associated with the MMA operations and ensure that processes and resources are provided and used to eliminate or minimise those risks, as far as the MMA can reasonably do so.
- Managers – understand the hazards and risk associated with MMA operations in their area; encourage and support and engage in consultation and communication on OHS; contribute to the making of decisions on processes and resources; develop and implement and enforce policies, procedures and initiatives for OHS.
- Employees, contractors, tenants and licensees – take reasonable care for their own health and safety and of others while at work; comply with Market Operating Rules, policies, procedures and instructions; and contribute to consultation and the provision to management of information for OHS.
- Visitors – take reasonable care for your own health and safety and of others while at the MMA; act respectfully to the MMA staff and contractors and follow reasonable instructions from the MMA's authorised representatives.

### THE MMA IS COMMITTED TO CONTINUOUS IMPROVEMENT

MMA provides reporting on OHS in its Annual Report

MMA is committed to continuous improvement and will routinely review this policy. Any changes will be published on the MMA Website.

Approval Date: Sept 2021  
Next Review Date: Sept 2023



Mark Maskiell  
Chief Executive Officer



Peter Tuohy  
Chairman

