

# Epping store holder

# UPDATE

## Welcome

The new Melbourne Market at Epping is nearing completion and is expected to be open from the middle of 2015. In response to feedback, we will be producing printed monthly updates in the lead up to the move. This update is specifically for fruit and vegetable store lease holders and employees, and will contain key information relevant to you.

We will also be producing similar updates for fruit and vegetable stand holders, retailers and the National Flower Centre. You can grab some copies of the retailer update and use this to help keep your customers informed about the move to the new Market at Epping.

Keep an eye out for these updates from market officers, and in the cafés. The information will also be available to you on the new 'store holder' page on the MMA website.



Aerial photo of the new Market at Epping, taken 30 January 2015

## Epping store holder update

### Store holder key dates

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Activity	Date*
Parking allocations announced	February 2015
Site visits	March 2015
Information about forklift parking and storage	March 2015
Online induction and access cards	April 2015
Epping Market Open Day (whole of market)	May 2015

\* Note: timing will be confirmed closer to the actual date

### Store holder parking

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The store holder parking Expression of Interest (EOI) closed on 23 January 2015. If you submitted an EOI, you will be sent a letter this month with information about your allocation.



### Fit out process

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Fresh State is currently working with store holders on the store fit out process. If you have any questions, contact John Roach at [john.roach@freshstate.com.au](mailto:john.roach@freshstate.com.au) or call the Fresh State office on 03 9689 3233.

Root Projects would like to remind those store holders who are not working with Fresh State, that they need to continue to proceed with their store design as per the original process. Tenants should still be talking to their architect and/or contractors and be working towards a final design and an agreed price. You are encouraged to submit a Design Submission as soon as possible, and then obtain a Building Permit. Once you have a Building Permit, you'll be ready for your contractor to start on-site.

Contact Root Projects at [tenancycoordinator@rootprojects.com.au](mailto:tenancycoordinator@rootprojects.com.au) or call 03 9654 0488.

### Market operating rules

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The design of the new Market is underpinned by the idea of establishing new environments that allow businesses to conduct their tasks easier, safer and with the ability to manage costs more appropriately.

Soon the MMA will release the final Market Operating Rules for the new Market at Epping. These rules will make sure we are all working in a healthy and safe environment.

Everyone transitioning to the new Market at Epping will be required to participate in an online induction to learn about the new operating rules - this will be part of the process to get your new access card. Everyone should also attend at least one site visit before the new Market opens.

## Store holder site visits

Getting access to the site is important for you to familiarise yourself with the new market, progress your fit outs and help you get ready to trade from the new Market at Epping.

Store holders can arrange access to the site by contacting the MMA on 03 9258 6100, 8am - 4pm Monday to Friday, or email [info@melbournemarkets.com.au](mailto:info@melbournemarkets.com.au)

As a part of the transition program the MMA will be organising a number of site visits and a whole of Market Open Day. While store holder principals are regularly visiting the site as part of the fit out process, we are also encouraging store holders to also ensure their staff participate in site visits, so that they are familiar with the way they will work at the new site.

Site visits will be a chance to:

- ▶ Visit your space
- ▶ Walk between your store, parking space/s and Part A Warehousing (if you have a lease).
- ▶ Measure travel distance and times for moving produce
- ▶ Tour of the whole market

Details of the next store holder site visit is listed below:

Store holder & staff site visit	Time
Tuesday 17 March 2015	10am - 12pm

Bookings are essential, and please advise if you are bringing others with you. To book:

- ▶ Call MMA on (03) 9258 6100
- ▶ Email [info@melbournemarkets.com.au](mailto:info@melbournemarkets.com.au)

## Retailer site visits

An important part of the move to the new Market at Epping will be supporting your customers, the fruit and vegetable retailers.

We have begun site visits for retailers to give them an opportunity to have a look at the new Market at Epping before the parking retailer EOI closes on 20 February. Retailer site visits at the start of February were very well attended, with more than 80 people attending each visit. If you know a retailer who missed out, detail of the next site visit is listed below:

Retailer site visit	Time
Tuesday 17 February 2015	11am - 12pm



## Survey

You will be receiving a lot of information over the coming months about the transition to the new Market at Epping. We've already made some changes to how you'll be getting information, by introducing this monthly printed update and a page for store holders on the website. We'd like to give everyone the opportunity to provide us with feedback so we have created an online survey.

This survey will help us provide you with the right information - when and where you need it. It should take you around 5 minutes to complete and your responses will be anonymous.

You would have received an email with the link to the survey on Wednesday 11 February 2015. If you don't have access to this email, go to the MMA website where you will find a link to the survey. You will have until the end of the month to complete the survey and tell us how you would like to get information about the move to the new Market at Epping.

## New Market operating times

Operating times for the new market have been announced. These hours will come into effect following the transition to the new Market at Epping.

These hours will be reviewed after 12 months.

### Fruit & vegetable market

	Start	Finish
Monday	3.30am	7am
Tuesday	4.30am	7.30am
Wednesday	4.30am	7.30am
Thursday	3.30am	7am
Friday	3.30am	7am
Saturday and Sunday	Not trading	

## Questions?

Do you feel you have enough information about the transition to the new Market at Epping? If not you've got some options:

- ▶ Visit the Epping Information Centre at the middle of the fruit and vegetable market trading floor
- ▶ Contact the MMA team on 03 9258 6100, 8am - 4pm Monday to Friday, or email [info@melbournemarkets.com.au](mailto:info@melbournemarkets.com.au)
- ▶ Visit the MMA website [www.melbournemarkets.com.au/market-relocation](http://www.melbournemarkets.com.au/market-relocation)

## Future editions

In future updates we will be giving you information on:

- ▶ New access cards and induction
- ▶ Further site visits
- ▶ Parking
- ▶ Market operating rules
- ▶ Survey results.

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Buyers walk in the trading floor centre at the new Market at Epping.