

# WHOLESALEERS' ADVISORY COMMITTEE – MINUTES

HELD AT THE MELBOURNE MARKET AUTHORITY BOARD ROOM  
WEDNESDAY 7<sup>TH</sup> NOVEMBER 2012, 8.00AM – 9.00AM

## ATTENDEES & APOLOGIES

### Wholesalers Advisory Committee Members

Stephen Wirtz – Chairman  
Shane Schnitzler  
Vince Brancatisano  
Harry Kapis

### DBI Representatives

Viraj Perera  
Mary Baker  
Howard Stachehr - Commercial  
Frank Mohren - Transitional

### MMA Representatives

Neil Lowe (MMA Chairman)  
Steve McArthur –Board Member, MMA  
Colleen Buckley– Minute Taker, MMA

### Apologies

Allan Crosthwaite – CEO, MMA  
Grant Nichol – Advisory Committee Member

Meeting opened at 8.00am.

The Committee noted that:

- the store ballots will be held on Thursday 6 December 2012 at the National Flower Centre. The trading can commence after the ballot has been completed.
- a Project Team has been formed to assist in the operational and transitional stages of moving to the market at Epping. The committee noted that work had commenced on the relocation transition plan.
- the EOI for warehousing will close on Friday 9 November 2012. The aim is to have a warehousing contractor in place by mid-2013. The committee noted that there may be some further benefits for the market community if the project was to meet the construction and opening deadlines.
- a letter will be sent to the store holders covering the Loss and Gain of Space and the proposed Deed Poll. It was noted that the store holder's must provide their bank account details for an electronic fund transfer to go automatically to their account.
- an Epping site tour for Fresh State would be arranged for 6 construction specialists to estimate fit out costs and timings for the market community.

- store holders should be allowed to visit the Epping Site to see the overall design prior to the ballot. This request was agreed.
- several fit out design options could be prepared prior to the relocation and that prior council approvals be sort by the State to allow for a more efficient fit out process.
- the fit outs must meet all mandated Australian Building Standards, comply with the fit out guidelines and ensure that warranties are preserved. It was noted that the fit out equipment rules and their specifications will be assessed and provided by the MMA and the DBI in the near future.
- a decision on whether store leaseholders are required to make good their stores at Footscray Road will need to be made.
- a review of works at the Epping Site is currently being performed by members of the DBI Project Team. When the site construction review is completed the Project Team will work together with the advisory committee to discuss the outcomes of the report.

The Committee noted:

- concerns with the Minister's statement released to storeholders on 2 November 2012 regarding the communicated time frames for critical documents such as signing of leases and suggested that some of the response or action times may not be practical to achieve.
- that when information is released, sufficient time is allowed for the advisory committees to review the documents prior to the release to the market community.
- that the advisory committee would receive a copy of the deed of release and fit out guidelines.

### **Date of Next Meeting**

- To be advised. - MMA

Meeting closed at 9.15am