



Flower Advisory Committee
MMA Boardroom, West Melbourne
16th April 2015

In attendance: Geoff Maguire, Greg Duffy, Adrian Parsons, John Boon, Phillip Mays, Bill Lewis, Mark Maskiell, David Whitchelo, Mary Baker, Jenna Patan (Minute Taker),

EPPING GENERAL

- **Tour Feedback:** Tours have been well received and feedback generated from the tours with MMA Management have been collected and reviewed for further discussion. Improvements have been made to the Trolley Hire Location and Speed Hump removal. The advisory *requested* that tours of Epping are not capped to a certain number, all people who want to attend should be allowed to.
- **Parking:** As a result of tour feedback, parking is now on the Southern Side of the building. There are 22 requests from florists for reserved undercover bays and there are 17 bays available. Currently 13 florists have access to undercover bays at West Melbourne. The advisory *endorsed* the 13 with current undercover bays will get the priority and if required a ballot will be undertaken for the remaining 4 bays.
- **Forklift Procession:** The MMA provided information on the Fresh State Forklift Procession concept. At this stage Fresh State are working with the council, Citylink, Vic Roads and the State on event planning and logistics. Once more information is obtained it will be released to the market community.
- **Vacant Stands:** The advisory endorsed the position with “casual” stands that they would be at an increased premium and would be available as 6 day stands at a minimum (1 month minimum is the preference).

EPPING OPERATING RULES

- **Trading from the Rear of the Stands:** The staging area behind is not to be an extended trading area for any stand holder, it is for staging orders for pick up / delivery.
- **Trading within the allocated stand boundary:** Market Relation Officers will be undertaking checks in West Melbourne. Tenants need to be aware that they must trade within their boundaries.
- **Parking Permits:** The market community have recently been issued with coloured parking permits for West Melbourne. This is a process that has been undertaken so they become familiar with the process that will be applied at Epping. Parking Permits will be issued for each vehicle.
- **Produce Delivery (to car parks):** There is no produce to be left in the Parking Bays, the parking permit holder needs to ensure that they have an appropriate bay for their vehicle type and follow the produce delivery rules for that bay type.
- **Produce Delivery / Transport Drivers:** Transponders will not be issued at Epping. All transport companies will need to ensure their drivers have completed the online induction prior to entering the market. The MMA will work with these companies to ensure they understand and comply.
- **Access Cards:** Every market tenant will need to undertake induction to Epping. This will also include all businesses currently trading providing Pooling Equipment and Business Nominee details. All tenants will need to have their card visible at all times. These are also categorised by colour so the Market Relation Officers can easily identify people (such as pre trade buyers).

OTHER BUSINESS

- **Mothers Day Trading:** The advisory *requested* that trading hours leading up to this period remain unchanged.
- **Payment for Meetings:** The advisory *requested* that payment for meetings be checked as they were not aware of any payments being made in some time
- **Public Holiday Parking:** The advisory *requested* that the Market Officers are more diligent on Tuesday public holiday trade days to ensure F&V Retailers are not in the Florist only spaces.

COMMITTEE MEMBER RESIGNATION

Phillip Mays verbally tendered his resignation. It was accepted by the Chairman. He advised that Mother's Day would be his final trading day in the market. The Chairman on behalf of the committee noted his significant contribution to the committee as well as the market.